

# KENDRIYA VIDYALAYA NADAUN

## LIST OF COMMITTEES FOR THE YEAR 2022-23

The following committees are hereby constituted for smooth and effective functioning of the Vidyalaya for the year 2022-23. As such all the staff members are hereby informed to note the nature of work and comply with them. All the committee members will be responsible for the work of the committee. The undersigned will ask for the compliance from the in-charges or in absence of in-charges any member of the committee. In absence of the in-charge the next senior member of the committee automatically will be the in-charge and so on but all the members will be equally responsible. In charge will write the names of the members in the Committee register and allot the work to the members accordingly and will fix the responsibility.

### 1. TIME TABLE :

Secondary :

1. Mr. Ajay Kumar, TGT Math, (Convenor) *Ajay*
2. Mr Suresh Kumar, TGT Librarian
3. Dr. Hemlata Arya, TGT Sanskrit (Convener) *Hemlata*

Primary :

1. Mr. Kapil Dev, PRT *Kapil*
2. Mr. Prashant Mourya, PRT *P2*
3. Ms. Jinni Gupta, PRT *Jinni*

### 2. EXAMINATION DEPARTMENT :

Secondary :

1. Mrs. Vanita Devi, TGT Science - (Convenor) *V.D.*
2. Mr. Ajay Kumar, TGT Math, *Ajay*
3. Mr Suresh Kumar, TGT, Lib.
4. Mr Jai Singh, TGT, Art

Primary :

1. Mr Kapil Dev, PRT *Kapil*
2. Mr Sahil Poswal, PRT *Sahil*
3. Ms. Jinni Gupta, PRT *Jinni*

CBSE & other exam

1. Mrs. Vanita Devi, TGT Science, (Convenor) *V.D.*
2. Mr. Ajay Kumar, TGT Math *Ajay*
3. Mr Suresh Kumar, TGT, Lib

Olympiads & external exams

1. Mr. Ajay Kumar, TGT Math (Convenor) *Ajay*
2. Mr Suresh Kumar, TGT, Lib
3. Miss Rohini Goswami, TGT English

### 3. CCA :

Secondary:

1. Miss Rohini Goswami, TGT English (Convener)
2. Mrs. Lalita, TGT Hindi

Primary :

1. Mrs. Rashmi Naagar, PRT (Convenor) *Rashmi*
2. Mr. Karam Chand, PRT Music

#### 4. ADMISSION & WITHDRAWAL :

Secondary:

1. Mr. Suriender Kumar Dogra, TGT WE (Convenor) *Suriender*
2. Mr. Jai Singh, TGT, Art

Primary :

1. Mr. Kapil Dev, PRT (Convenor) *Kapil*
2. Miss Rashmi Naagar, PRT *Rashmi*

**Uploading the list on Vidyalaya website -**

1. Mr. Prashant Mourya, PRT *Prashant*
2. Ms. Swati Rana, Computer Instructor *Swati*

**Checking of TC forms -**

1. Mr. Suriender Kumar Dogra, TGT WE *Suriender*

#### 5. ACADEMIC ADVISORY COMMITTEE :

Secondary :

1. Mrs. Vinita Parsheera, Principal
2. Mr. Suriender Kumar Dogra, TGT, WE *Suriender*
3. Mr. Ajay Kumar, TGT, Maths *Ajay*
4. Mrs. Vanita Devi, TGT Science *Vanita*
5. Mrs. Hemlata Arya, TGT, Sanskrit *Hemlata*
6. Mrs. Lalita, TGT Hindi

Primary :

1. Mrs. Kamlesh Dhiman, PRT *Kamlesh*
2. Mr. Kapil Dev, PRT *Kapil*

#### 6. BEAUTIFICATION COMMITTEE :

Secondary:

1. Mr. Jai Singh, TGT A&E (Convenor)
2. Mr. Ashok Kumar, TGT P&HE
3. Mr. Ajay Kumar, TGT Maths *Ajay*

Primary :

4. Mrs. Lalita, TGT Hindi
5. Mr. Kapil Dev, PRT *Kapil*
6. Mr. Karam Chand, PRT Music
7. Mrs. Rashmi Naagar, PRT *Rashmi*
8. Ms. Jinny Gupta, PRT *Jinny*

7. **SCOUTING COMMITTEE :**

- Secondary: 1. Mr. Jai Singh, TGT A&E (Convener)  
2. Mr. Ashok Kumar, TGT P&HE  
All teachers who have done the Scout-Guide course.
- Primary: 1. Mrs. Kamlesh Dhiman, PRT *ok*  
2. Miss Jinnj Gupta, PRT *Jinnj*  
All teachers who have done the Scout-Guide course.

8. **MAINTENANCE & REPAIR COMMITTEE : (School building & quarters)**

1. Mr. Suriender Kumar Dogra, TGT WE (Convener) *ok*  
2. Mr. Ashok Kumar, TGT P&HE  
3. Mr. Suresh, TGT Librarian  
4. Mr. Rakesh Kumar, TGT Social Science

9. **MAGAZINE COMMITTEE :**

1. Mrs. Lalita, TGT Hindi (Convener)  
2. Miss Rohini Goswami, TGT, English  
3. Mrs. Hemlata Arya, TGT Sanskrit *Hemlata*  
4. Mr. Jai Singh, TGT A&E  
5. Mrs. Kamlesh Dhiman, PRT *ok*  
6. Mr. Sahil Poswal, PRT *Sahil*  
7. Ms. Swati Rana (Computer Instructor) *ok*

10. **CMP - NEWSLETTER :**

1. Mr. Kapil Dev, PRT *ok*  
2. Mr. Prashant Maurya, PRT *ok*  
3. Ms. Swati Rana (Computer Instructor) *ok*

11. **SOCIAL SCIENCE EXHIBITION :**

1. Mr. Rakesh Kumar, TGT Social Science (Convener)  
2. Mrs. Lalita, TGT Hindi  
3. Mr. Jai Singh, TGT A&E  
4. Mr. Karam Chand, PRT Music

12. **PTA COMMITTEE :**

1. Mr. Ajay Kumar, TGT Maths (Convener) *Ajay*  
2. Mrs. Vanita Devi, TGT Science *ok*  
3. Mr. Sahil Poswal, PRT *Sahil*

4. Ms. Jinni Gupta, PRT *Jinni*

**13. RAJ BHASHA SAMITI :**

1. Mrs. Lalita, TGT Hindi (Convener)
2. Mrs. Hemlata Arya, TGT Sanskrit *Hemlata*
3. Mrs. Kamlesh Dhiman, PRT *KD*
4. Mr. Prashant Mourya, PRT *Pr*
5. Mr. Ankit, JSA

**14. DISCIPLINE COMMITTEE:**

Secondary &  
Primary:

1. Mr. Ashok Kumar, TGT, P&HE (Convener)
2. Mr. Suresh Kumar, TGT Librarian
3. Mr. Vanita Devi, TGT Science *Vanita*
4. Mr. Jai Singh, TGT, A&E
5. Mr. Kapil Dev, PRT *Kapil*
6. Mr. Karam Chand, PRT Music
7. All class teachers & co-class teachers *Ajin*

**15. STAFF ROOM MAINTENANCE & DECORATION COMMITTEE:**

1. Mr. Jai Singh, TGT A&E (Convener)
2. Mrs. Vanita Devi, TGT Science *Vanita*
3. Mrs. Rashmi Nagar, PRT *Rashmi*
4. Miss Jinni Gupta, PRT *Jinni*

**16. ADOLESCENT EDUCATION PROGRAM/ AWAKENED CITIZEN PROGRAM COMMITTEE:**

1. Mrs. Hemlata Arya, TGT Sanskrit (Convener) *Hemlata*
2. Mr. Suresh Kumar, TGT Librarian
3. All trained teachers

**17. LIBRARY COMMITTEE :**

1. Mr. Suresh, Lib.-(Convener)
2. Mr. Suriender Kumar Dogra, TGT WE *Suriender*
3. Mr. Ajay Kumar, TGT Maths *Ajay*
4. Mrs. Lalita TGT Hindi
5. Mrs. Vanita Devi, TGT Science *Vanita*
6. Mr. Rakesh Kumar, TGT Social Science



7. Mrs. Hemlata Arya, TGT Sanskrit *Hemlata*
8. Miss Rohini Goswami, TGT English
9. Mrs. Kamlesh Dhiman, PRT *als*

#### 18. STUDENT POLICE CADET PROGRAMME:

1. Mr. Suriender Kumar Dogra, TGT WE (Convener) *Suri*
2. Mr. Ashok Kumar, TGT P&HE

#### 19. CLEANLINESS COMMITTEE-Primary/ SECONDARY :

1. Mr. Ashok Kumar, TGT P&HE (Convener)
2. Mr. Jai Singh, TGT A&E
3. Mrs. Vanita Devi, TGT Science *Vanita*
4. Mr. Rakesh Kumar, TGT Social Science
5. Mrs. Hemlata Arya, TGT Sanskrit *Hemlata*
6. Mr. Prashant Mourya, PRT *Prashant*
7. Mrs. Priyanka Thakur, Nurse *Prakash*

#### 20. REFRESHMENT COMMITTEE:

1. Mr. Suresh Kumar, TGT Librarian (Convener)
2. Mr. Jai Singh, TGT Arts
3. Mr. Kapil Dev, PRT *Kapil*
4. Mr. Mohinder Kumar, Sub Staff
5. Mr. Kishori Lal, Sub Staff *Kishori*

#### 21. EXCURSION COMMITTEE/ PRYATAN PARV:

1. Mr. Ashok Kumar, TGT P&HE (Convener)
2. Mr. Jai Singh, TGT Art

#### 22. FIRST AID MEDICAL UNIT :

1. Mr. Ashok Kumar, TGT P&HE (Convener)
2. Dr. Hemlata Arya, TGT Sanskrit *Hemlata*
3. Mrs. Priyanka Thakur, Nurse *Prakash*
4. Miss Rashmi Nagar, PRT *Rashmi*
5. Mr. Sahil Poswal, PRT *Sahil*

#### 23. GRIEVANCE REDRESSAL/SEXUAL HARRASMENT COMMITTEE :

1. Mrs. Vinita Parsheera, Principal
2. Mr. Surinder Kumar Dogra, TGT WE *Suri*
3. Mr. Ajay Kumar, TGT Maths *Ajay*
4. Mrs. Vanita Devi, TGT Science *Vanita*
5. Mr. Ashok Kumar, TGT P&HE
6. Mrs. Kamlesh Dhiman, PRT *als*

24. NEW SCHOOL BUILDING CONSTRUCTION COMMITTEE

- 1 Mrs. Vinita Parsheera, Principal
- 2 Mr. Suriender Kumar Dogra, TGT WE *SD*
- 3 Mr. Jai Singh, TGT Art
- 4 Mr. Ashok Kumar, TGT P&HE

25. DRINKING WATER MAINTENANCE COMMITTEE :

- 1 Mrs. Vanita Devi, TGT Science (Convener) *Q*
- 2 Mr. Rakesh Kumar, TGT Social Science
- 3 Mr. Sahil Poswal, PRT *Sahil*
- 4 Mrs. Priyanka Thakur, Nurse *Prakur*

26. FURNITURE COMMITTEE :

- 1 Mr. Rakesh Kumar, TGT Social Science (Convener)
- 2 Mr. Suresh Kumar, TGT Librarian
- 3 Mr. Kapil Dev, PRT *Kapil*

27. PURCHASE COMMITTEE :

- 1 Mr. Suriender Kumar Dogra, TGT WE (Convener) *SD*
- 2 Mr. Jai Singh, TGT Art
- 3 Mr. Ajay Kumar, TGT Maths *Ajay*
- 4 Mr. Karam Chand, PRT Music
- 5 Mr. Ankit, JSA

28. SAFETY & SECURITY COMMITTEE :

- 1 Mr. Ashok Kumar, TGT P&HE (Convener)
- 2 Mr. Suresh Kumar, TGT Librarian
- 3 Mrs. Rohini Goswami, TGT English
- 4 Mrs. Kamlesh Dhiman, PRT *Kamlesh*
- 5 Mr. Sahil Poswal, PRT *Sahil*

29. FEE CHECKING COMMITTEE:

- 1 Mr. Ajay Kumar TGT Math-(VI To X)-(Convener) *Ajay*
- 2 Mr. Kapil Dev (I-V) *Kapil*
- 3 Mr. Ankit, JSA

30. INCOME TAX COMMITTEE

- 1 Mr. Suriender Kumar Dogra, TGT WE (Convener) *SD*
- 2 Mr. Ajay Kumar, TGT Maths *Ajay*
- 3 Mr. Kapil Dev, PRT *Kapil*

31. ADVENTURE CLUB :

- 1 Mr. Ashok Kumar, TGT P&HE-(Convener)
- 2 Mr. Prashant Maurya, PRT *Prashant*

32. STA 1 D  
33. ECC

3 All Class Teachers

32. **STAFF CLUB :**

- 1 Dr. Hemlata Arya, TGT Sanskrit-(Convener) Hemlata
- 2 Mr. Kapil Dev, PRT Kapil

33. **ECO- CLUB /NATURE CLUB:**

- 1 Mrs. Vanita Devi, TGT Science-(Convener) Vanita
- 2 Mr. Hemlata Arya, TGT Sanskrit Hemlata
- 3 Mr. Jai Singh, TGT A&E
- 4 Mr. Suresh Kumar, TGT Librarian
- 5 Mr. Prashant Mourya, PRT Prashant
- 6 Miss Jinnj Gupta, PRT Jinnj

34. **INTEGRITY CLUB :**

- 1 Mrs. Lalita, TGT Hindi-(Convener)
- 2 Mr. Rakesh Kumar, TGT Social Science

35. **MATHS LAB/ MATHS CLUB :**

- 1 Mr. Ajay Kumar, TGT Maths-(Convener) Ajay
- 2 Mr. Kapil Dev, PRT Kapil
- 3 Mr. Sahil Poswal, PRT Sahil

36. **GUIDANCE & CAREER COUNSELLING CLUB :**

1. Mr. Suriender Kumar Dogra, TGT WE-(Convener) Suriender
- 2 Mrs. Vinita Devi, TGT Science Vinita
- 3 Mr. Suresh Kumar, TGT Librarian

37. **HEALTH CLUB & FIT INDIA CLUB:**

- 1 Mr. Ashok Kumar TGT P&HE-(Convener)
- 2 Mr. Jai Singh, TGT Art
- 3 Miss Rohini Goswami, TGT English
- 4 Mrs. Kapil Dev, PRT Kapil
- 5 Mrs. Priyanka Thakur, Nurse Priyanka

38. **SCIENCE (EXHIBITION) CLUB:**

1. Mrs. Vanita Devi, TGT Science-(Convener) Vanita
2. Miss Jinnj Gupta, PRT Jinnj
3. Mr. Sahil Poswal, PRT Sahil
4. Mr. Prashant Mourya, PRT Prashant

39. **LITERARY/READING CLUB :**

- 1 Mr. Suresh Kumar, TGT Librarian - (Convener)



- 2 Mrs Lalita, TGT Hindi
- 3 Miss Rohini Goswami, TGT English
- 4 Mrs. Hemlata Arya, TGT Sanskrit *Hemlata*
- 5 Mrs. Kamlesh Dhiman, PRT *ads*

40. WEBSITE & CYBER CLUB :

- 1 Mr. Suriender Kumar Dogra, TGT WE-(Convener) *SPF2*
- 2 Mr. Kapil Dev, PRT *ads*
- 3 Miss Swati Rana, Computer Instructor *Swati*

41. CMP:

- 1 Mrs. Kamlesh Dhiman, PRT-(Convener) *ads*
- 2 Mr Kapil Dev, PRT *ads*
- 3 Mr. Prashant Mourya, PRT *Pr*
- 4 Ms. Swati Rana, Computer Instructor *Swati*

42. RECORDING OF STAFF MEETINGS:

- 1 Mrs Hemlata Arya, TGT Sanskrit-(Convener) *Hemlata*
- 2 Miss Rohini Goswami, TGT English

43. DAY TODAY ACTIVITY DIARY MAINTENANCE:

- 1 Mrs Hemlata, TGT Sanskrit-(Convener) *Hemlata*
- 2 Miss Rashmi Nagar, PRT *Rashmi*

44. E- CLASS ROOM :

- 1 Mr. Suriender Kumar Dogra, TGT WE-(Convener) *SPF2*
- 2 Mr. Kapil Dev, PRT *ads*
- 3 Miss Swati Rana, computer Instructor *Swati*

45. SINGING CLUB:

- 1 Mr Karam Chand, PRT Music-(Convener)
- 2 Mrs. Rashmi Naagar, PRT *Rashmi*

46. KV- SHAALA DARPAN

- 1 Mr. Suriender Kumar Dogra, TGT WE-(Convener) *SPF2*
- 2 Mr. Kapil Dev, PRT *ads*
- 3 Miss Swati Rana, Computer Instructor *Swati*
- 4 All Class teachers

47. BACK TO BASICS :

- 1 Mr. Ajay Kumar, TGT Maths-(Convener) *Ajay*
- 2 Mrs. Kamlesh Dhiman, PRT *ads*

48. BALA COMMITTEE:

- 1 Mr. Jai Singh, TGT A&E-(Convener)



2 Mr. Kapil Dev, PRT *Kapil*

49. SBSB and EBSB

1 Mr. Ashok Kumar, TGT P&HE-(Convener)

2 Mr. Rakesh Kumar, TGT SST

3 Mrs. Kamlesh Dhiman, PRT *KD*

4 Mr. Sahil Poswal, PRT *Soh*

50. ANANDVAAR:

1 Mrs. Kamlesh Dhiman, PRT-(Convener) *KD*

2 Mr. Karam Chand, PRT Music

3 Mr. Kapil Dev, PRT *Kapil*

4 Mrs. Rashmi Naagar, PRT *Rashmi*

51. SWACHHTAM VIDYALAYA & HARIT VIDYALAYA-GREEN BUILDING

1 Mrs. Vanita Devi, TGT Maths-(Convener) *Vanita*

2 Mr. Jai Singh, TGT A&E

3 Mr. Ashok Kumar, TGT P&HE

**AIMS AND OBJECTIVES:**

1. To fulfill objectives of Kendriya Vidyalaya Sangathan.
2. Smooth and effective functioning of Vidyalaya
3. Improving the teaching-learning process
4. Improving the academic result, quality and quantity
5. Culture developments and
6. Development of